Payroll Services We Offer

The unmatched benefit of our personal service and our trusted, professional relationship with you.

- Seamless import of data entry hours and amounts from customized Excel worksheets
- Integration with Time and Attendance programs
- Simplified, easy to use data entry
- Customized input sheet with employees' names
- Allocation of hours/salary by department, worker's classification, or job
- Comprehensive calculations for all taxing agencies
- Multiple state withholding and compliance reporting capability
- Filing of all quarterly and annual federal and state payroll forms, including Forms 940 & 941, state unemployment insurance, disability reporting and more
- Complete year-end W-2 and 1099-MISC forms service, reporting, and filing
- Full array of Electronic Services including direct deposit, tax payments and electronic filing
- Electronic fund transfers for certain garnishments
- Printing of third-party checks including union dues, 401(k), garnishments, charities and more
- Tracking and accrual of sick, personal and vacation time
- Full comprehensive set of reports including Payroll, Compliance, and Analytical
- Multiple payroll schedules
- Handles virtually all pay types
- Wide array of standard deductions and unlimited custom deductions
- Employee portal access
- Job Costing
- Multiple locations
- Training videos
- Full-service 401(k) retirement plan solutions
- Pay-as-you-go Workers' Compensation
- Payroll debit cards

Personalized Payroll Is...

✓ **Customized for you.** Our services are tailored to meet your specific payroll needs.

✓ **Comprehensive.** Our secure online service supports a wide range of pay types and schedules, and includes check printing, direct deposit, tax filings, complete compliance and more.

✓ **Stress-free.** We keep track of changes in tax laws and reporting and compliance requirements for you, so you can focus on running your business.

✓ **Insightful.** Extensive reporting helps you manage your payroll (and your business) more effectively.

✓ **Cost-effective.** Simple, all-inclusive pricing means no more nickel-and-dime charges.

For an evaluation of how we can address your payroll needs, please call us today.

SANJAY GUPTA & ASSOCIATES, LLC
Accountants and Advisors

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Members of:

AICPA® American Institute of Certified Public Accountants

FICPA Florida Institute of Certified Public Accountants

Intuit Certified ProAdvisor

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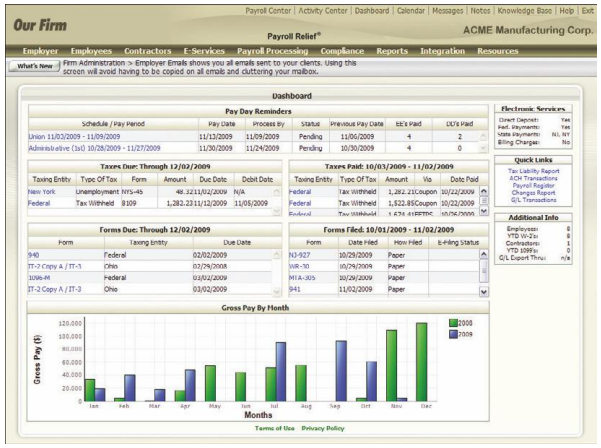
Personalized Payroll, Personal Service

As an experienced payroll provider, our commitment has always been to offer our clients the high-quality services they need to manage their business payrolls. With our professional and personalized payroll service, your business will receive all the capabilities and services provided by the national payroll companies, but with the added benefit of prompt, personal service whenever you need it.

While many payroll companies offer a take-it-or-leave-it, cookie cutter approach, we tailor our services to meet the needs of each individual client, small or large, in virtually any industry. Whether you're an established business or just starting out, our flexible customized payroll service can be designed to meet your unique needs. And you can now get this complete, personalized payroll service more cost-effectively than ever before.

A Fully Comprehensive Solution

Our complete payroll service supports a wide range of pay types and schedules, and includes check printing, direct deposit, tax filings, complete compliance and more. Automatic reminders keep you informed of due dates for tax payments and compliance reports, and you will receive all the payroll reports you need to run your business most efficiently. In addition, you also get personalized professional advice on all payroll matters.

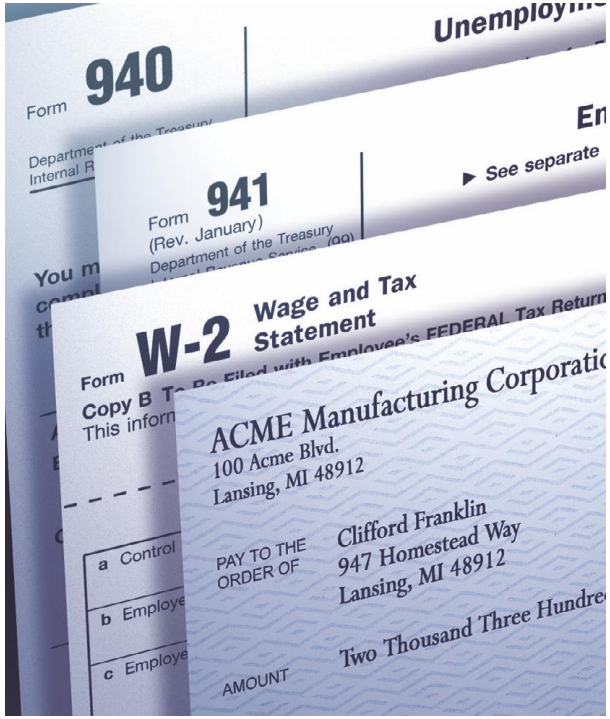


The Dashboard provides a detailed overview of your payroll situation.

Benefits of Personalized Payroll

There are many benefits to having your own personalized payroll service. Most importantly, it's about your time. You and your staff can concentrate on growing your business instead of thinking about paychecks and taxes. By letting us manage your payroll processing, you'll no longer have to worry about:

Continuously changing tax laws
Complex reporting requirements
Using your valuable resources for payroll compliance and reporting, and
The many other burdens that payroll imposes.



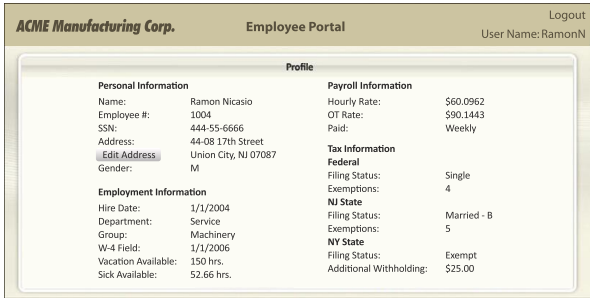
Customized and Flexible

Our completely flexible state-of-the-art system offers remarkable capabilities that enable our firm to work collaboratively with you. Based on our knowledge of your business and consultation with you, we will design a payroll service that is optimal for your needs. You can't find this level of personal, customized service from any service bureau, at any price.

Best Value

Payroll service bureaus are notorious for their "nickel and dime" charges. They charge you for every single item—whether it's generating a simple re-run, to just printing W-2s. That's not the way we will serve you. We offer a very simple, all-inclusive fee structure for all the services we provide. No extra fees for re-runs, no unexpected extras. Now you will know exactly what your payroll costs will be.

While we offer many benefits and a degree of personalized attention that you can't get from any service bureau, our payroll service is also highly competitively priced.



Employees can view and maintain their own payroll information securely and conveniently.

Get Started Today

Please call our firm to discuss your payroll requirements. We will analyze your needs and design a fully customized payroll service just for you. We're looking forward to serving all your payroll needs and further strengthening our relationship with you!

Ask about our 401(k) Plan Administration, Pay-as-you-go Workers' Compensation, and Payroll Debit Cards solutions!